



URL: https://esparc.sec.gov.ph

USER GUIDE

SEC Zuper Easy Registration Online (ZERO) is an Electronic Simplified Processing of Application for Registration of Company (eSPARC) application that seamlessly integrates with the Electronic SEC User Registration Environment (eSECURE) and Electronic Submission Authentication Portal (eSAP) platforms. This allows applicants to digitally authenticate the system-generated forms through eSAP, thereby eliminating the need for physical signing and notarization of the registration documents. Submission of hardcopies of registration documents will also be removed thus facilitating a complete, end-to-end, paperless registration process. The digitally authenticated certificate of incorporation will be automatically generated by the system and has the same validity as the original certificate. SEC Zero enables applicants to register their companies anytime and from anywhere in the world.



SEC Zuper Easy Registration Online (ZERO)_OneSEC

Accessing SEC ZERO

1. To access SEC ZERO, proceed to log-in page. Click the "Login" button.





2. The Applicant must have a credentialed eSECURE account to register with SEC ZERO. Log in the eSECURE account and click the "Sign-In" button.



Securities and Exchange Commission PHILIPPINES
eSECURE
Manage your accounts and security information for the SEC Online Services.
Username or Email Address
kev m.ph
Password
C Remember me
Sign In
Forgot Password?
No account yet?
Register with eSECURE

If applicant has no account with eSECURE you may proceed on creating an account along with corporate officers. To register with eSECURE kindly proceed to this link: https://esecure.sec.gov.ph/



3. The applicant will be redirected to the eSPARC portal, scroll down and click the "Proceed" button under One SEC processing



4. The Applicant will be redirected to the OneSEC processing page. Click the "Proceed One SEC with ZERO processing application" button.





5. The Applicant will be redirected to the General Provisions page of the SEC ZERO processing, read the following provisions and click the " Continue to OneSEC with ZERO processing application form" button.

	One day Submiss	Welcome to the on and E-registration of Companies (OneSEC) with ZERO Processing
A. General Provisions		
It shall be understood that the C information to the SEC.	oneSEC is being implemented for the convenience of the trans	acting public, thus, the registrant assumes all responsibilities associated with the use of this system, including but not limited to the transfer
Moreover, by using this facility an	d proceeding to the registration application form, registrant agre	es to the following:
That the privacy policy has That all the pacessary info	been read and understood.	re provided and the olver information are true and correct and were entered without any intention of detravition the Dhilinnine Government
That the corresponding rec	jistration fees are paid.	e provided and the given monitolese are used and contest and note sensitive minious any interaction of demanding the Printprint Sourcements
That the original Certificate	of Incorporation (COI) shall be released only upon presentation	and submission of the copy of the Digital COI, copy of the proof of payment on the required fees and four (4) hard copies of the originally signed
Extension Office within a p That the officially received	tzed of the Articles of incorporation and/or by-laws together will eriod of one (1) year from the date stated in the Digital COI. registration application together with its attachments shall be sur	all its attachments anytime through a two-way transmittal system via coursering-stered mail addressed to the SEC Main Office or to the selection of the selecti
Any faisity, misrepresentati	ion or fraud determined during post evaluation contained in the A	viticles of Incorporation and/or Bylaws shall constitute valid ground for revocation of the registration and/or cancellation of the COI issued. However, a living an application of a mendment of the Articles of Incorporation and/or Bulance field within plants (RD) aslands; days from police.
Failure to submit the origin automatic revocation of the	ally signed and authenticated or notarized registration applicate e corporation's registration with this Commission.	sing an application for amenument of the wholes or incorporation ansard systems need while innery (w) calendar days from mode, on logether with the Digital COI and proof of payment within the period of one (1) year from the date indicated in the Digital COI shall result in the
Actions such as request fi business shall NOT be ent of one (1) year from the dr	or Certified True Copies, submission of reportorial requirement entained, granted or acted upon until the originally signed and a ate indicated in the Digital COI.	is, application for Amendment of Amicles of Incorporation and/or By-laws and such other applications deemed necessary in the operation of utherticated or notarized four (4) hard copies of the registration application is submitted and officially received by this Commission within a period
If the end date of the one (1) year period falls on a weekend or a holiday, it may still be sut	amitted on the next working day.
That the information downl	oaded from this system bears a unique QR code of the Commis	sito.
Right of Access	not be responsible for any damage that may result from the use	or this online service or unauthorized use or the anoremensioned Law code.
The SEC reserves the right	t to update or modify the OneSEC of the eSPARC from time to ti	me.
The SEC further reserves t	the right to disable and/or terminate, without prior notice, the aci	count of any user who may violate or abuse the use of information and data downloaded from this system, as well as the right to block access fro
a particular internet addres	is to this system, at any time, upon regitimate grounds as may be and Conditions	a determined by the SEC.
These Terms and Conditio consent to the Terms and (ins may be changed by the Commission from time to time. All c Conditions as amended.	hanges will be posted on this system and your use hereof after such changes have been posted shall be deemed as the voluntary giving of yo
Governing Law		
These Terms and Condition	ns shall be governed and construed in accordance with laws of t	he Republic of the Philippines
"https://www.sec.gov.ph/wj	p-content/uploads/2020/05/SECMCNo16_1.pdf	
is the system aims to promote p	romotness, reliability and efficiency, the redistrant has to conform	n with the following conditions within a period of one day:
A. The company classification	n is "All Filipino";	a second and a second se
B. The proposed corporate na in explicit form (any set or	ame must comply to the following: (a) has a name descriptor aci group of letters does not contain any acronym or meaning);	cording to its industry classification; (b) does not contain any Trade Name's; and (c) not subject to any Letter of Appeal for reconsideration; and (
C. The primary purpose or the	e main activity is predetermined and is not subject to any modific	ation/correction;
E. The incorporator/s, membr	ence is perpendial, ens of the Board of Directors and subscribers are Natural Person.	is, of legal age and residentis of the Philippines;
F. The applicant corporation in G. The share tune classification	is not located in any of the economic zones; on contains the following : (a) Common Shares; (b) with Par Valu	in and (n) Amount of our union is not lose than D1 00 and in our desired summer
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6. The Applicant will be redirected to eSPARC fillable form, once filled out click the "Next" button to proceed to the next page.

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					OTP and application status will be sent	to this email.
		Company Type * Stock Corporation	~	Company Subtype *	ncorporators	~
		Company Classification * ALL FILIPINO	~	Company Subclass * Regular Corp.		~
				 e 2 3 4 		
		Industry * Wholesale and retail trading of goods	~	Business Activity * Retail		~
		Primary Purpose * To engage in, conduct and carry on the business of buying, selling every kind and description, and enter into all kinds of contracts for representative capacity as main distributor, marufacturer's represe merchandise or products whether natural or artificial, without enga	a, distributing, marketing on wholest export, import, purchase, acquisitie netative, merchandise proker, inden inden in investment solicitation nor in ging in investment solicitation nor in	ale and retail basis insofar as may be in sale on wholesale and retail basis not, commission, merchant, factors o nvestment taking activity from public i	permitted by law, all kinds of goods, wares and other disposition for its own account a ragents, upon consignment of all kinds of investors.	and merchandise of principal or in goods, services,
		+Add Another Industry (Secondary Purpose)				
		COMPANY NAME Dominant Company Name *	Company Na	me Descriptor *	<u>Click here for C</u> Suffix *	orporation Name Guidelines
		CHILDRENS CHOICE TOY'S SHOP	MERCHAN ase be informed that the font case u	IDISING sed will be the one reflected in the ce	v INC.	~
		CHILDRENS	CHOICE TOYS	SHOP MERCHA	NDISING INC.	
			0	Next		

For further inquiries and assistance, please email cprd_registration@sec.gov.ph



O Cancel

🗸 Ok

7. A summary Notice will be displayed, click the "Save and Proceed" button.

 ZERO Processing Prerequisite All signatories of documents must be enrolled and credentialed in the eSECURE system. Filtup Form Incending the application Mathematication of documents required in encoding the application. Authematicate Documentary Requirements via eSAP An email/SMS notification will be sent to all signatories for the authematication of documents. Pay Registration Fees Pay Registration Fees Payment can be conveniently made online via SEC Payment can be conveniently made online via SEC	at.	SEC-ESPARC
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Continue to Philippine Business Hub Control of the Bir, Social Agendes, LGUs, and FDA	ľ	 Continue to Philippine Business Hub For registration with the BIR, Social Agencies, LGUs, and FDA
For further inquiries and assistance, please email cprd_registration@sec.gov.ph		

8. A confirmation notification will appear before saving and completing the application, click the "ok" button to continue

Confirmation	
Please make sure everything is correct. Proceed?	



9. After confirmation, the applicant is redirected to Step 2, encoding of the company details, fill out the necessary details then click the "Save and Proceed" button.

SI	EC-ESPARC						٥
•	ZERO Processing Prerequisite	OneSEC with ZEBO Breese	olna				
	All signatories of documents must be enrolled and credentialed in the eSECURE system.	STATUS: Draft	sing				X Cancel Applica
	Fill-up Form	Name Verification Status (Initial System	m Verification)				
	Note: eSECURE ID of all signatories are required in encoding the application.	Click here to Refresh Status					
		NOTE: You can continue to fill-up the rest of the a	application while waiting	of for the name verification process to	o complete.		
	Authenticate Documentary Requirements via eSAP An email/SMS notification will be sent to all signatories for the authentication of documents.	Company Name: CHILDRENS CHOICE TOY	S SHOP MERCHANDISI	NG INC. O Queued			
	Pay Registration Fees						
	Payment can be conveniently made online via SEC oSPAYSEC.	PRINCIPAL OFFICE ADDRESS					
	Download Digitally Signed Certificate of Incorporation	Tick the checkbox if not appl	icable				
	Digitally signed Certificate of Incorporation bears the same legal weigh as the original. The submission of hard copies	Region *			Zip Code *		
	of documentary requirements is no longer required.	Select Region		~			
	Continue to Philippine Business Hub	Province *			Street Name &		ZIP CODE FINDE
	For registration with the BIR, Social Agencies, LGUs, and FDA.	Select Province		~			
		City/Municipality *			Building Name *		
		Select City/Mun		~			
		Town/District *			Subdivision/Village/Zone *		
		Barangay *					
		Select Barangay		~	Unit/Room/Floor/Building#*		
					Lot/Block/Phase/House No. *		
					U		
		Official Company Contact Details Click here for more information: SEC Memor Designed Authorized Representative	andum Circular No.28 s	2020		Middle Manae 1	
		Last name *		Ex. DAVID JR., JOHN III			
				Include suffix name on first name	e	(Check if no Middle name)	
		Nationality *		TIN/Passport *		Gender *	
		Philippine, Filipino	*			Select Gender	~
		Official Mobile Number *		Alternate Mobile Number *			
		• 0905 123 4567		▶ 0905 123 4567			
		Official Email Address *		Alternate Email Address *			
		A verification link will be sent to this email ad	dress	A verification link will be sent to t	this email address		
		Landline Number		Ex. 212, 222		Website	



10. The applicant will be redirected to Step 3, the Capital Structure page, complete the necessary details then click the "Save and Proceed" button

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	1 A verification	link has been sent to the official email addresses. Please check the Please note that the verification process must be completed b	e message inbox for the link. If you don't see if in your inbox, remember to che efore you can proceed with the submission of the company's registration applie	xk your spam folder as well. X
0	ZERO Processing Prerequisite All signatories of documents must be enrolled and credentialed in the eSECURE system.	OneSEC with ZERO Processing STATUS: Draft		× Cancel Application
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0	Pay Registration Fees Payment can be conveniently made online via SEC eSPAYSEC.		Company Name: CHILDP Available for use	EINS CHOICE TOYS SHOP MERCHANDISING INC.
0	Download Digitally Signed Certificate of Incorporation Digitally signed Certificate of Incorporation bears the same legal weigh as the original. The submission of hard copies of documentary requirements is no longer required.			
0	Continue to Philippine Business Hub For registration with the BIR, Social Agencies, LGUs, and FDA.	✓ Step 1 ✓ Step 2 Step 3 Name Verification Company Details	ure	
		CAPITAL STRUCTURE & OTHER DETAILS		
				+Add Capital Structure
		aTotal Autho Capital Stock (PH Pe	rized Total Subscribed ISOS) Capital Stock (PH Pesos)	Total Paid-Up update Capital Stock (PH Pesos)
		I Authorized Capital Stock Details *		
		# Type Of Share	No. of Shares	T Add Details
		No results found.		
		TOT		0.00
		Total Amount [®] must be equal to Total Authorized Capital	(Stock Amount [®])	
		Fiscal Year Details		
		Click here to use Calendar Year	Fiscal Year Start Date (month, day) *	Fiscal Year End Date (month, day) * Fiscal Year End Date must be the previous day of Fiscal Year Start Date
		Term of Existence (Perpetual or Years) * Perpetual	Annual/Regular Meetings Date *Select Meeting Type	×
			ex. January 01 or 31d Friday of January The annualitegular meetings of stochholders shall be held at principal office on the selected date of each year, if legal hold then on the following day.	the by:
			←Back to Step 2 Save and Proceed →	
		For further inquiries and assi	stance, please email cprd_registration@sec.gov.ph	

* To advance with the application and verification procedure, validate the verification link sent to your registered email address.



- 11. To complete the capital structure page, all incorporators must have a credentialed eSECURE account. Enter the eSECURE ID, and the incorporator's information will be automatically populated. After entering the subscription details of each incorporator, click the "Save" button.
 - Sample of applicant as incorporator, with credentialed eSECURE account

dd New Officer		×
elds with * are required.		
Personal Details: (Required for Incorporators	and Directors)	
Enter eSECURE ID *		
S10-23-461446-92 Q Q	Click here to search	
NATIONALITY: PHILIPPINE, FILIPINO		
ADDRESS: 1 1 1 1 1 BUO MAGDALENA, LAGUNA RE	EGION IV-A (CALABARZON) 1	
Role: Incorporator * Directo	or * Subscriber*	
Yes	s Yes	
Subscription Details (REQUIRED)		
Subscription Details: 1	- Remove subscription det	tails
Share Type *		
Common - Voting - with Par	~	
No. of Shares Subscribed *	Subscribed Amount *	
100,000	P 100,000	
Paid Up Capital *	Mode of Payment *	
F 100,000	Casii *	
+ Click here to add Subscription		

Close



12. The applicant will be redirected to Step 4. Complete the data under the Company Officers, tick the box of "Click here to confirm" and click the "Save and Proceed" button.

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8	ZERO Processing Prerequisite All signatories of documents must be enrolled and credentialed in the eSECURE system.	OneSE STATU	EC with 2 JS: Draft	ZERO Pro	cessing							× Cancel A	Application
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	Note: eSECURE ID of all signatories are required in encoding the application.	as well as	s the Certificate	of Incorporation.	ase note that the format	or the company name	and the exactly the at		area in the system	and the sume sh	ian de renecieu in i	are registration	аррасанон
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0	Pay Registration Fees Payment can be conveniently made online via SEC eSPAYSEC.							Company Name: CHILI Available for use	DRENS CHOICE T	OYS SHOP RET	AILERS INC.		Î
0	Download Digitally Signed Certificate of Incorporation Digitally signed Certificate of Incorporation bears the same legal weigh as the original. The submission of hard copies of documentary requirements is no longer required.												v
0	Continue to Philippine Business Hub For registration with the BIR, Social Agencies, LGUs, and FDA.	✓ Step Name V	1 erification	✓ Step 2 Company Details	✓ Step 3 Capital Structure	Step 4 Company Officers							
		Treas	urer										
		En	nter eSECURE	ID		QC	k here to search						
		II Co	ompany Offic	cers									-
												Showing 1-2	of 2 items.
		** Ple	ase make sure	to have exactly to	vo(2) Incorporators					+ Add I	incorporator/Di	irector/Subs	criber
		#	Name	Nationality	Subscription Details	No. of Shares Subscribed	Amount Subscribed ^{*2a}	Amount Paid ^{*3a}	Incorporator	Director	Subscriber	Update	Remove
		1	MARITES ABUTIN DIOSANTA	Philippine, Filipino	Common - Voting - with Pa 50,000	r- 50	50,000.0	50,000.00	*	~	*	ß	î.
		2	JVS R GONZALES	Philippine, Filipino	Common - Voting - with Pa 50,000	r - 50	50,000.0	50,000.00	*	×	~	ß	Î
		Capit Subsi Paid-	tal Structure D cribed Capital S Up Capital Stoc	etails Stock : P100,000.0	то 10	0 TAL 100	100,000.0	100,000.00					
		Subs	cription Detail	s									
		Com	mon - Voting - 1	with Par	Par Value	Total No. of 100.000	Shares Subscribed		Remaining No. of	Shares for Sub	scription		
						Total 100,000							
		Note: 1. Tot 2. Tot	al Amount Subs al Amount Paid	scribed ^{*2a} must b ^{*3a} must be equa	e equal to P100,000.00 I to P100,000.00								
		I, the A	Authorized Rep ne stated individ	resentative, herel luals and/or respe	by attest that the names of the component of the section of the se	of the Incorporator/s, the juridical entity/ies	irector/s, Officer/s, No are part of the corpora	minee and Alternate Non tion/partnership.	ninee (for OPC) or	Partners have be	en encoded in goo	d faith and wit	h consent
		l furth perjur	er attest that I h y that all matter	nave been authori rs set forth in the r	zed by the aforesaid indi registration/licensing doc	viduals/representative uments have been ve	s of juridical entities to ified by me and to the	file the registration/licens best of my knowledge an	ing of corporation/; d belief are true an	partnership and a d correct.	issume full respons	sibility under pe	enalty of
		MC N I have	0. 6 s. 2016 – C e read and und	Omnibus Guidelin lerstood the MC	es on Principal Office Ad No. 6 series of 2016	fress; Address of Eac	Click here	to confirm					
						€ Ba	ck to Step 3	Save and Procee	d				
				For further	r inquiries and assistance	, please email cprd i	gistration@sec.gov.pl		-				



13. The Applicant will be redirected to Step 5, Beneficial Ownership Declaration page; once completed, tick the box of "Click here to confirm" and click the "Save and Proceed" button.

8	EC-ESPARC	
Ī	ZERO Processing Prerequisite All signatories of documents must be enrolled and credentialed in the eSECURE system.	OneSEC with ZERO Processing STATUS: Draft Cancel Applic
	511 - F	Name Verification Status (Initial System Verification)
	Note: eSECURE ID of all signatories are required in encoding the application.	You may proceed with the application. Please note that the format of the company name shall be exactly the same as how they were entered in the system and the same shall be reflected in the registration applic as well as the Certificate of Incorporation.
0	Authenticate Documentary Requirements via eSAP	Click here to retry
	An email/SMS notification will be sent to all signatories for the authentication of documents.	Company Name: CHILDRENS CHOICE TOYS SHOP RETAILERS INC. Completed Initial Name Verification Result:
0	Pay Registration Fees	Company Name: CHILDRENS CHOICE TOYS SHOP RETAILERS INC. Available for use
	Payment can be conveniently made online via SEC eSPAYSEC.	
0	Download Digitally Signed Certificate of Incorporation Digitally signed Certificate of Incorporation bears the same legal weigh as the original. The submission of hard copies of documentary requirements is no longer required.	
0	Continue to Philippine Business Hub For registration with the BIR. Social Agencies, LGUs, and FDA.	
1		Beneficial Ownership
		is the registration of the Corporation being applied for and on behalf of a person(s) other than the incorporators?
		(Bukod sa mga nakatalang pangalan ng mga incorporators sa inyong aplikasyon, mayroon pa bang ibang tao or korporasyon sa likod ng pagpaparehistro ng korporasyon na ito na maaaring makinabang dito o nag-atas na ito ay i-rehistro?) * O No O Yes
		← Back to Step 5 ⊗ Save and Proceed
		For further inquiries and assistance, please email cprd_registration@sec.gov.ph
ficia	al Ownership	
regis d sa	stration of the Corporation being applied mga nakatalang pangalan ng mga incor	I for and on behalf of a person(s) other than the incorporators? rporators sa inyong aplikasyon, mayroon pa bang ibang tao or korporasyon sa likod ng pagpaparehistro ng korporasyon na ito na maaaring
0	Yes	
he A gistra	uthorized Representative of the abo ation/licensing of the corporation an	ove-named applicant corporation, hereby attest that I have been authorized by the aforesaid corporation and its owners to file the d to cause the filling-up and submission of this form.
irthe owle	er attest that the information declare edge and belief, are true and correct	d herein has been encoded in good faith and that the matters set forth herein have been verified by me and, to the best of my
	ang Awtorisadong Kinatawan ng apli ri nito, upang iproseso ang kanilang	ikanteng korporasyon, ay nagpapatotoo na ako ay binigyang kapangyarihan at pahintulot ng nasabing korporasyon, pati ng mga rehistrasyon sa Securities and Exchange Commission kabilang ang pagsagot at pagpapasa ng form na ito)
ko, a	, apang prosoco ang namang	Click here to confirm
ko, a ay-ai		
ko, a iy-ai		
ko, a iy-ai		
ko, a ky-al		← Back to Step 5 ③ Save and Proceed



14. The applicant will be redirected to Step 6, Application Review. Review the accuracy of the system-generated forms by clicking them to open on a separate tab. View, download, and check if all information is correct and complete.

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				and the second second second second second second	

15. Applicant must validate the link sent to the official and alternate email address to proceed and finish the application.

Official email add	lress: pati	mail.com	×
Alternate ernall a	Click h	ere to:	~

Below is a sample of the email confirmation the applicant





16. Upon successful verification, the applicant will get a confirmation message



17. Enter the verification code and click the "Proceed to Document Authentication" Button.



18. A confirmation message will appear confirming the submission of application form, if no changes will be made click the "OK" button to proceed





19. Once the application is submitted, the system-generated documents will be ready for authentication of the corporate officers.

ESAP Authentication Status Pending			
ESAP Reference No: TRN-062024-S00004	8		
	Document/Signatory	%Complete	
	Articles of Incorporation - Stock Corporation.pdf tetraeurophilotificgueal.com	0%	
	2 By-laws pdf unit-weights210great terr	0%	
	Protocold and an Intelligence		
	3 Certificate of Authentication pdf	0%	
	For digital document seguring of the signatury. Please advice the signatury to logier to and proceed with seguring	Dectrons Submouse Automisation Porta: (eSAP)	

- 20. The system-generated documents must be digitally authenticated by the corporate officers. All corporate officers must authenticate the documents through the Electronic Submission Portal (eSAP). An email notification of "Ready to sign" will be sent to the corporate officer's email address along with the eSAP link. Click the link to be redirected to eSAP portal.
- 21. Enter the eSECURE account credentials and click the "Login" button.





22.Upon log in to eSAP document signing portal, incorporators may start to digitally authenticate the system-generated documents to complete the application, select the "View Documents" button.

Document Signing			
Securities and Exchange Commission PHOLIPPINES	Welcome, Your account is registered as SIGNATORY.		
	Pending (1)	View All Requests	0
	TRN-062024-500004 PENDING 26-jun-2024		3:33:07 ^{PM} Wednesday, June 26, 2024

23. Select the "Signing Requests" menu to view all the documents. Select the document with pending status and click the "Pending" button.

Document Signing				٨	
Securities and	DASHBOARD > VIEW DOCUMENTS				
Commission	View Documents List of Documents to Sign		← Back to Dashboard	Details	
🐼 Dashboard	Reference No.	Date Created			
Signing Requests	TRN-062024-500004	26-Jun-2024	PENDING		
	Filter Documents				
	Q Search Reference No.		Document Type View All	Select a document to view.	
	Note: Click the document below	you want to view.			
	# Document Reference No.	Document Type	Date Uploaded		
	1 DOC-17193856670156	Articles of Incorporation - Stock Corporation.pdf	26-Jun-2024 PENDING		
	Showing 1-1 of 1 item.				



24. A detailed view of the document to be authenticated will be shown on the left side of the dashboard, click the "Sign" button to authenticate the document.

Document Signing	View Documents			
	List of Documents to Sign		← Back to Dashboa	ard
Securities and	Reference No.	Date Created		0% Completion (%)
Commission	TRN-062024-500004	26-Jun-2024	PENDING	Who has access
2 Dashboard	Filter Documents			By clicking "Sign", you are hereby consenting to the use of your identity for the ouroose of signing and authenticating this document electronically.
Signing Requests	Q. Search Reference No.		Document Type View All	SIGN
	Note: Click the document below you wa	int to view.		
	# Document Reference No.	Document Type	Date Uploaded	Document Reference No. DOC-17193856670156
	1 DOC-17193856670156	Articles of Incorporation - Stock Corporation.pdf	26-Jun-2024 PENDING	Document Type
	Showing 1-1 of 1 item.			Articles of Incorporation - Stock Corporation.pdf

25. A One Time Password (OTP), will be sent to the registered mobile number and email address of the corporate officer, once verified a notice will be shown to confirm verification





26. Once the OTP is successfully verified, the dashboard will indicate that document has been successfully authenticated. Document status is already "Signed".

Document Signing			
Securities and	DASHBOARD > VIEW DOCUMENTS		
Exchange Commission PHILIPPINES	View Documents List of Documents to Sign		← Back to Dashboard
	Reference No.	Date Created	
 Dashboard Signing Requests 	TRN-062024-500004	26-Jun-2024	PENDING
	Filter Documents		
	Q Search Reference No.		Document Type View All
	Note: Click the document below you wa	int to view.	
	# Document Reference No.	Document Type	Date Uploaded
	1 DOC-17193856670156	Articles of Incorporation - Stock Corporation.pdf	26-Jun-2024 SIGNED
	Showing 1-1 of 1 item.		1

27.Ensure that all the corporate officers authenticate the system-generated forms. Click the "Check/Update Status" button in the eSPARC portal and click the "Exit and Cancel" button.

	ZERO Processing Prerequisite				
	All signatories of documents must be enrolled and credentialed in the eSECURE system.	COMPANY NAME: 1010 AAA S	ANTOS ADVERTISING CORPORATION		
		STATUS: Draft			
2	Fill-up Form				
	Note: eSECURE ID at all signatories are required in encoding the application.	ESAP Authentication Status: Complete			
		ESAP Reference No.: TRN-072024-S0000	1		
	Authenticate Documentary Requirements via eSAP An email/SMS notification will be sent to all signatories for		Document/Signatory	%Complete	
	the authentication of documents.		1. Articles of Incorporation - Stock Corporation.pdf	100%	
1	Pay Registration Leas		ualdumhy0321@gmail.com : lignet		
	Payment can be conveniently made online via SEC		gnzis/veeasd@gmail.com : squed		
	eSPAYSEC.		2. By-laws.pdf	100%	
	Download Digitally Signed Certificate of		uatdummy0321@gmail.com		
	Incorporation		gnzts/vessd@gmail.com		
	legal weigh as the original. The submission of hard copies		3. Certificate of Authentication.pdf	100%	
	or occumentary requirements is no ionger required.		ualdummy0321@gmail.com : super		
	Continue to Philippine Business Hub		Gutralveessodggmas.com		
	For registration with the BIR, Social Agencies, LGUs, and FDA		For digital document signing of the signatory. Please advise the signatory to	log-in to Electronic Submission	
			Authentication Portal (etiAP) and proceed with signing.		
			Check/Update Statu	5	
		<u></u>			
					C Exit and Car

Securities and Exchange Commission

28. Click the "Click here to pay via SEC eSPAYSEC" button to automatically redirected to eSPAYSEC portal to proceed with the online payment.

	SEC-ESPARC		Login to eSECURI
		Your application is now for Payment.	×
1	ZERO Processing Prerequisite All signatories of documents must be enrolled and credentialed in the eSECURE system.	COMPANY NAME: CHILDRENS CHOICE TOYS SHOP MERCHANDISING INC.	
0	Fill-up Form Note: eSECURE ID of all signatories are required in encoding the application.	✓ Click here to pay via SEC eSPAYSEC	
0	Authenticate Documentary Requirements via eSAP An email/SMS notification will be sent to all signatories for the authentication of documents.	Note: You only have until today (June 28, 2024) to complete payment otherwise application will be expired.	Sexit and Cancel

29. A detailed summary of payment will be shown once redirected to eSPAYSEC. Select your preferred payment gateway and enter the verification code. Click the "Proceed to Payment" button and follow the necessary steps/process of our chosen payment gateway.

esparsec				
tione Page Pag 194 Pag 194 Page 194 Page 194		Payment Assessment Form Details Payment Concentration Details Payme OricDENSS CHOCE TONS SHOP MERCHARDSHAR ARC And Statement And Antimetical Antime		
		# Nature of Collection	Account Code	Amount
	1	1 By Laws	4020102000(606)	1,000-00
		2 Registration of Corporation	4020102000(s06)	2,000.00
		3 Registration of Stock and Transfer Book	4020102000(808)	150:00
		4 Name Verification	4020199099(678)	100.00
		5 Legal Research Fee (A0823)	2020105000(131)	30.00
		6 Documentary Stamp Tax	4070401000(4010401)	30.00
		7 Missellaneous Income - Handling Fee	4020199099(678)	20.00
		TOTAL AMOUNT TO BE PAID		3,330.00
		Poyment Options: roous Credit / Debit Cart - etwilet:	Select Payment Method Select Payment Method Select Advanced and Advanced and the select advance Control of Advanced advanced and the select advance Control of Advanced ad	ĕ
			Email Address * Enderson (a) provide Contraction Code (Editoria) Exercision Code (Editoria) Exercision (a) provide relations relation Cost relation (a) provide relations relation Editoria) Editoria Editoria) Editoria Editoria) Editoria) Editoria Editoria	

Payment confirmation and Electronic Official receipt will be sent to the email address of the authorized representative.

30. Once payment is successfully paid, click the "Go back to eSPARC" button.



31. The applicant will be redirected to eSPARC portal. Click the "download" button to view the authenticated system-generated documents and digital certificate of incorporation. An email notification with the subject "Registration Complete" has also been sent to the authorized representative's email address.

	All signatories of documents must be enrolled and credentialed in the eSECURE system.	COMPANY NAME: 1010 AAA SANTOS ADVERTISING CORPORATION		
	Fill-up Form	STATES. Apploved by	y 020	
	Note: eSECURE ID of all signatories are required in	SEC Registration Number: 2024070015868-65		
	encoding the application.	E-Signed Documents		
		▲ Download	1. Application Summary Form	
	Autoenticate Documentary Requirements via eSAP	A Download	2. Cover Sheet	
	the authentication of documents.	& Download	3. Articles of Incorporation - Stock Corporation.pdf	
		± Download	4. By-laws.pdf	
1	Pay Registration Fees Payment can be conveniently made online via SEC eSPAYSEC.	& Download	5. Certificate of Authentication pdf	
•	Download Digitally Signed Certificate of Incorporation Digitally signed Certificate of Incorporation bears the same legal weigh as the original. The submission of hard copies of documentary requirements is no longer required.	Click the button below to download your SEC Digitally signed Certificate of Incorporation		
	Continue to Philippine Business Hub For registration with the BIR, Social Agencies, LGUs, and FDA.	Philippine Hub Please continue your application to It By clicking continue, you agree to sh O Continue to Philippine B	the Philippine Business Hub for registration with the BIR, Social Agencies, LGUs and FDA. are your personal information with Philippine Business Hub Pusiness Hub	
		To further improve our frontline servi	kes, we would like to seek your opinionicommendation by giving your feedback on our services delivered to you. Kindly answer our online survey by clicking the link below. <u>Clitizen / Client Satisfaction Survey</u>	
			q	

32. To continue your application to the Philippine Business Hub (PBH) for registration with the BIR, Social Agencies, LGUs and FDA, click the "Continue to Philippine Business Hub" button.